



Information Clause related to Personal Data Processing

Providing personal data by the Client is the requirement necessary for communication between the Client and the Law Firm.

Submission of personal data is voluntary - the data subject shall not be obliged to provide the data, however, the failure to provide them shall prevent the communication between the Parties.

The Controller is:

Kancelaria Radcy Prawnego Katarzyna Trudnowska
(Katarzyna Trudnowska Law Firm)

Ul. Promienista 15, 60-288 Poznań

NIP: 876-217-03-48

Data Protection Officer:

The Data Protection Officer has not been appointed.

Purpose and legal basis of personal data processing:

Personal data will be processed pursuant to article 6 item 1a of *Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation)* - the voluntary consent with the purpose of communication between the Parties.

Period of storage and categories of personal data recipients:

Personal data will be stored in the period necessary to fulfill obligations by the Law Firm and will be deleted afterwards.

Personal data will be processed by employees of the Law Firm or by persons cooperating with the Law Firm under civil law contracts - on the basis of authorisations to process personal data granted by the Controller .

Access to personal data, right of their correction and removal. Cancelling the consent for data processing:

The data subject shall be entitled to require the Controller to provide access to his/her personal data, their rectification, erasure or restriction of their processing or of the right to raise an objection against the processing as well as of the right to data portability - to the extent permitted by law.

The data subject shall be also entitled to raise an objection against personal data processing, withdraw the consent for their processing at any time, without affecting the lawfulness of the processing performed under the consent before its withdrawal.

The data subject shall have the right to receive personal data concerning him/her , provided to the Controller, in a structured, commonly used and machine readable format and it have the right to transmit such personal data to another controller without any hindrance from the Controllers

Automated decision making, including profiling:

In relation to data subject's personal data no automated decision making, including profiling will take place.

Right to lodge a complaint with the supervisory authority:

Each data subject shall have the right to lodge a complaint with the supervisory authority - President of the Personal Data Protection Office, ul. Stawki 2, 00-193 Warszawa.

